

Perry Township Board of Supervisors
Minutes of Reorganization Meeting
January 6, 2020, 7:00 PM
One Township Drive, Star Junction, PA 15482

Call to Order and Pledge of Allegiance

The meeting was called to order by Andrew J. Boni.

Motion: Clarence Johnson Motion to appoint Andrew. J. Boni as temporary
Second: Clarence Morris, Jr. Chairman.

Motion Carried 3 – 0 – 0

Officials Present

A. J. Boni, Temporary Chairman	Present
Clarence M. Johnson	Present
Clarence Morris, Jr., Supervisor	Present
Katherine B. Petrosky	Present
John M. Purcell, Solicitor	Present

Motion: Clarence Johnson Motion to appoint Andrew J. Boni as Chairman.
Second: Clarence Morris, Jr.

Motion Carried 3 – 0 - 0

Motion: A. J. Boni Motion to appoint Clarence Johnson as
Second: Clarence Morris, Jr. Vice Chairman.

Motion Carried 3 – 0 - 0

Motion: Clarence Morris, Jr. Motion to appoint Clarence Johnson as
Second: A. J. Boni Roadmaster.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to appoint Katherine B. Petrosky as
Second: Clarence Morris, Jr. Secretary/Treasurer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve a Treasurer's Bond in the amount of \$250,000 with Selective Insurance.

Motion Carried 3 – 0 – 0

Motion: Clarence Morris, Jr.
Second: Clarence Johnson Motion to appoint John A. Purcell as Township Solicitor at an annual retainer of \$2,400.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint CPA Jeffrey J. McCue to conduct the audit of the Township's 2019 financial records.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve the Tax Millage Rate of 1.127% which represents no tax increase.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to set the commission paid to Donald Pidanich, elected Tax Collector, at the rate of 5%.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Sherry Mancuso as Deputy Tax Collector as per Act 164 of 2014.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve Community Bank as the depository for Township funds.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Fayette EMS as ambulance and 911 provider to Perry Township residents.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to approve Sage Point Financial
as depository for pension assets.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to approve Steve Feaster as pension
consultant at \$500 per year.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Earned Income Tax Collector at a rate of 1.5%.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Local Service Tax Collector.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Delinquent Per Capita Tax Collector

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Andrew J. Boni as the voting
delegate representative for state and county.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the monthly meeting on the first
Tuesday of every month at 7:00 PM. If this date
is a holiday or Election Day, the meeting will be held
the following day (Wednesday) at 7:00 PM.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to set the Reorganization Meeting for 2021 as Monday, January 4, 2021 at 7:00 PM with the regular meeting immediately following, and the auditors' meeting for Tuesday, January 5, 2021 at 6:30 PM.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve the payroll method as biweekly (every two weeks).

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve the work schedule of 40 hours per week for full-time employees with exceptions to be made depending on weather conditions. The Roadmaster will determine the hours for part-time employees.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint William Rittenhouse Insurance Agency as insurance broker for the Township.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint McMillen Engineering as the Township's engineering firm in accordance with their letter dated December 2, 2019.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint McMillen Engineering as the engineering firm to enforce the Uniform Construction Code.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Stanley Glumac as primary Sewage Enforcement Officer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Heath Glumac as Deputy Sewage Enforcement Officer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve the 2020 rate schedule for sewage enforcement activities.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Andrew J. Boni as Emergency Management Coordinator.

Motion Carried 3 - 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to re-appoint Dewayne Johnson as Vacancy Board member.

Motion Carried 3 – 0 – 0

Motion: Clarence Morris, Jr.
Second: A. J. Boni Motion to appoint Clarence Johnson as the Township's representative to the Tax Collection Committee (TCC).

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Andrew J. Boni as the alternate representative to the TCC.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint PMIS LLC as Code Enforcement Officer at a rate of \$560 per month.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve attendance by public officials at conferences, conventions and training seminars as deemed necessary and with prior Board approval.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the 2020 mileage reimbursement rate at the rate specified by the IRS.

Motion Carried 3 – 0 – 0

Motion: Clarence Morris, Jr.
Second: A. J. Boni

Motion to appoint Clarence Johnson as representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint A. J. Boni as the alternate representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to reappoint Janet Galla and Dewayne Johnson to five-year terms on the Perry Township Municipal Authority Board of Directors beginning January 1, 2020.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the salary of part-time salaried employee, Katherine B. Petrosky, Secretary/Treasurer, at \$1,883 per month with no benefits.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Scott V. Bell as on-call winter laborer/CDL driver at the rate of \$14.00 per hour with time-and-a-half for overtime.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the salary and benefits of full-time employee David S. Alberts at \$15.50 per hour with time-and-a-half for overtime and benefits for a full-time hourly employee as outlined in the Personnel Policy.

Laborer/CDL Driver David S. Alberts

Rate of Pay: \$15.50 per hour with time-and-a-half for overtime.

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day

Vacation: 10 days

Sick: 10 days – Doctor's excuse needed after 3 consecutive days

Personal: 5 days

Overtime: Time and half over 40 hours per week

Uniforms

Pension: \$6,000

Medical Benefits: PSATS PPO Plan B Medical Insurance Plan

Option for unused vacation days to be carried over one year only or paid at year-end.

Sick and personal days must be used within the calendar year in which they were earned.

Bereavement Leave:

Spouse, child, parent or stepchild (in custody) up to 3 days

Brother, sister, parent of spouse, stepchild,
daughter-in-law or son-in-law up to 1 day

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson

Second: Clarence Morris, Jr.

Motion to set the salary and benefits of full-time employee Wayne DeAngelo at \$15.00 per hour with time-and-a-half for overtime and benefits for a full-time hourly employee as outlined in the Personnel Policy.

Laborer/CDL Driver Wayne DeAngelo

Rate of Pay: \$15.00 per hour with time-and-a-half for overtime.

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day

Vacation: 10 days
Sick: 10 days – Doctor’s excuse needed after 3 consecutive days
Personal: 5 days
Overtime: Time and half over 40 hours per week
Uniforms
Pension: \$6,000

Option for unused vacation days to be carried over one year only or paid at year-end.
Sick and personal days must be used within the calendar year in which they were earned.

Bereavement Leave:

Spouse, child, parent or stepchild (in custody)	up to 3 days
Brother, sister, parent of spouse, stepchild, daughter-in-law or son-in-law	up to 1 day

Motion Carried 3 – 0 – 0

Motion:	Clarence Johnson	Motion to submit the following recommendations to the elected Auditors for approval regarding Elected Supervisors as employees of the Township, according to the 2020 Budget:
Second:	Clarence Morris, Jr.	

Employee: Full-time Roadmaster Clarence Johnson

Appoint Clarence Johnson as full-time Roadmaster at the rate of \$20.00 per hour with time and half for overtime.

Rate of Pay: \$20.00 per hour with time and half for overtime

Holidays: Same (14 days - New Year’s Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day)

Vacation Days: Same (15 days)

Sick Days (10 days – Doctor’s excuse needed after 3 consecutive days)

Personal Days: Same (5 days)

Overtime: time and half over 40 hours per week

Uniforms

Pension: \$6,000

Medical Insurance – Stipend of \$76.98 per pay period towards employee’s personal health care premiums upon cancellation of AFLAC coverage, which was previously covered by the Township in lieu of life insurance.

Option for unused vacation days to be carried over one year only or paid at year-end.
Sick and personal days must be used within the calendar year in which they were earned.

Bereavement Leave:

Spouse, child, parent or stepchild (in custody)	up to 3 days
Brother, sister, parent of spouse, stepchild, daughter-in-law or son-in-law	up to 1 day

Motion Carried 2 – 0 – 1 (Mr. Johnson abstained)

Employee: On-Call Laborer/Driver Clarence Morris, Jr.

Appoint Clarence Morris, Jr. as an on-call laborer/driver at the rate of \$16.00 per hour with time and half for overtime for hours worked over 8 hours per day, or on unscheduled work days.

Rate of Pay: \$16.00 per hour with time-and-a-half for overtime for hours worked over 8 hours per day, or on unscheduled work days.

Motion Carried 2 – 0 – 1 (Mr.. Morris abstained)

Employee: Part Time Salaried Laborer/CDL Driver Andrew J. Boni

\$500 per month with no additional benefits.

Motion Carried 2 – 0 – 1 (Mr. Boni abstained)

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to Adjourn.

Motion Carried 3 – 0 - 0

Meeting adjourned at 7:18 PM.

Katherine B. Petrosky
Township Secretary/Treasurer

