

Perry Township Board of Supervisors
Minutes of Reorganization Meeting
January 7, 2019, 7:00 PM
One Township Drive, Star Junction, PA 15482

Call to Order and Pledge of Allegiance

The meeting was called to order by Andrew J. Boni.

Motion: Clarence Johnson Motion to appoint Andrew J. Boni as temporary
Second: Clarence Morris, Jr. Chairman.

Motion Carried 3 – 0 – 0

Officials Present

A. J. Boni, Temporary Chairman	Present
Clarence M. Johnson	Present
Clarence Morris, Jr., Supervisor	Present
Katherine B. Petrosky	Present
John M. Purcell, Solicitor	Arrived at 7:10 PM

Motion: Clarence Johnson Motion to appoint Andrew J. Boni as Chairman.
Second: Clarence Morris, Jr.

Motion Carried 3 – 0 - 0

Motion: Clarence Morris, Jr. Motion to appoint Clarence Johnson as
Second: A. J. Boni Vice Chairman.

Motion Carried 3 – 0 - 0

Motion: Clarence Morris, Jr. Motion to appoint Clarence Johnson as
Second: Andrew J. Boni Roadmaster.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to appoint Katherine B. Petrosky as
Second: Clarence Morris, Jr. Secretary/Treasurer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve a Treasurer's Bond in the amount of \$250,000 with Selective Insurance, with the approval of the Auditors.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint John A. Purcell as Township Solicitor at an annual retainer of \$2,400.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint CPA Jeffrey J. McCue to conduct the audit of the Township's 2018 financial records.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve the Tax Millage Rate of 1.127% which represents no tax increase.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to set the commission paid to Donald Pidanich, elected Tax Collector, at the rate of 5%.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Sherry Mancuso as Deputy Tax Collector as per Act 164 of 2014.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to approve Community Bank as the depository for Township funds.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr. Motion to appoint Fayette EMS as ambulance and 911 provider to Perry Township residents.

Motion Carried 3 – 0 – 0

Motion: A. J. Boni
Second: Clarence Johnson

Motion to approve Sage Point Financial
as depository for pension assets.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to approve Steve Feaster as pension
consultant at \$500 per year.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Earned Income Tax Collector at a rate of 1.5%.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Local Service Tax Collector.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Southwest Regional Tax Bureau
as Delinquent Per Capita Tax Collector

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Andrew J. Boni as the voting
delegate representative for state/county.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the monthly meeting on the first
Tuesday of every month at 7:00 PM. If this date
is a holiday or Election Day, the meeting will be held
the following day (Wednesday) at 7:00 PM.

Motion Carried 3 – 0 – 0

Motion: Clarence Morris, Jr.
Second: Clarence Johnson
Motion to set the Reorganization Meeting for 2020 as Monday, January 6, 2020 at 7:00 PM with the regular meeting immediately following, and the auditors' meeting for Tuesday, January 7, 2020 at 6:30 PM.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to approve the payroll method as biweekly (every two weeks).

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to approve the work schedule of 40 hours per week for full-time employees with exceptions to be made depending on weather conditions. The Roadmaster will determine the hours for part-time employees.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to appoint William Rittenhouse Insurance Agency as insurance broker for the Township.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to appoint McMillen Engineering as the Township's engineering firm in accordance with their letter dated December 1, 2018.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to appoint McMillen Engineering as the engineering firm to enforce the Uniform Construction Code.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.
Motion to appoint Stanley Glumac as primary Sewage Enforcement Officer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson Motion to appoint Heath Glumac as Deputy Sewage
Second: Clarence Morris, Jr. Enforcement Officer.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson Motion to approve the 2019 rate schedule for
Second: Clarence Morris, Jr. sewage enforcement activities.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to appoint Andrew J. Boni as Emergency
Second: Clarence Morris, Jr. Management Coordinator.

Motion Carried 3 - 0 – 0

Motion: Clarence Johnson Motion to re-appoint Dewayne Johnson as Vacancy
Second: Clarence Morris, Jr. Board member.

Motion Carried 3 – 0 – 0

Motion: Clarence Morris, Jr. Motion to appoint Clarence Johnson as the Township's
Second: Andrew J. Boni representative to the Tax Collection Committee (TCC).

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to appoint Andrew J. Boni as the alternate
Second: Clarence Morris, Jr. representative to the TCC.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to appoint Roger Adams as Code
Second: Clarence Morris, Jr. Enforcement Officer at a rate of \$400 per month.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson Motion to approve attendance by public officials at
Second: Clarence Morris, Jr. conferences, conventions and training seminars as
deemed necessary and with prior Board approval.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the 2019 mileage reimbursement rate at the rate specified by the IRS.

Motion Carried 3 – 0 – 0

Motion: A. J. Boni
Second: Clarence Morris, Jr.

Motion to appoint Clarence Johnson as representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint A. J. Boni as the alternate representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion Carried 3 – 0 - 0

Motion: A. J. Boni
Second: Clarence Johnson

Motion to set the salary of part-time salaried employee, Katherine B. Petrosky, Secretary/Treasurer, at \$1,883 per month with no benefits.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Kevin Kosport as on-call winter laborer at the rate of \$14.50 per hour with time and a half for overtime.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to appoint Josh Olbrys as on-call winter laborer at the rate of \$14.50 per hour with time and a half for overtime.

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to set the salary and benefits of full-time employee David S. Alberts at \$14.50 per hour with time-and-a-half for overtime and benefits for a full-time hourly employee as outlined in the Personnel Policy.

Laborer/CDL Driver David S. Alberts

Rate of Pay: \$14.50 per hour with time-and-a-half for overtime.

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day

Vacation: 10 days

Sick: 10 days – Doctor's excuse needed after 3 consecutive days

Personal: 5 days

Overtime: Time and half over 40 hours per week

Uniforms

Pension: \$6,000

Medical Benefits: PSATS PPO Plan B Medical Insurance Plan

Option for unused vacation and personal days to be carried over one year only or paid at year-end.

Bereavement Leave:

Spouse, child, parent or stepchild (in custody) up to 3 days

Brother, sister, parent of spouse, stepchild,
daughter-in-law or son-in-law up to 1 day

Motion Carried 3 – 0 – 0

Motion: Clarence Johnson
Second: Clarence Morris, Jr.

Motion to submit the following recommendation to the elected Auditors for approval regarding Elected Supervisors as employees of the Township, according to the 2019 Budget:

Employee: Full-time Roadmaster Clarence Johnson

Appoint Clarence Johnson as full-time Roadmaster at the rate of \$20.00 per hour with time and half for overtime.

Rate of Pay: \$20.00 per hour with time and half for overtime

Holidays: Same (14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day)

Vacation Days: Same (15 days)

Sick Days (10 days – Doctor's excuse needed after 3 consecutive days)

Personal Days: Same (5 days)
Overtime: time and half over 40 hours per week
Uniforms
Pension: \$6,000
Hospitalization: Employee is eligible for hospitalization but has declined at this time due to other coverage.
Life Insurance: \$250,000, if available In lieu of life insurance due to the high cost, the Township will cover the cost of Mr. Johnson's current AFLAC coverage.
Option for unused vacation and personal days to be carried over one year only or paid at year-end.
Bereavement Leave:
 Spouse, child, parent or stepchild (in custody) up to 3 days
 Brother, sister, parent of spouse, stepchild,
 daughter-in-law or son-in-law up to 1 day

Employee: Part-time Laborer Clarence Morris, Jr.

Appoint Clarence Morris, Jr. as a part time laborer at the rate of \$15.00 per hour with time and half for overtime for hours worked over 8 hours per day, or on unscheduled work days.

Rate of Pay: \$15.00 per hour with time-and-a-half for overtime for hours worked over 8 hours per day, or on unscheduled work days.

Overtime: Time and half over 40 hours per week
Uniforms
Bereavement Leave:
 Spouse, child, parent or stepchild (in custody) up to 3 days
 Brother, sister, parent of spouse, stepchild,
 daughter-in-law or son-in-law up to 1 day

Employee: Part Time Salaried Laborer/CDL driver Andrew J. Boni

\$500 per month with no additional benefits.

Motion Carried 3 – 0 - 0

Motion: Clarence Johnson Motion to Adjourn.
Second: Clarence Morris, Jr.

Motion Carried 3 – 0 – 0

Meeting adjourned at 7:20 PM.

Katherine B. Petrosky
Township Secretary/Treasurer