

**Perry Township Board of Supervisors
Reorganization Meeting Agenda
January 3, 2024, 7:00 PM**

Meeting called to order followed by the Pledge of Allegiance.

Motion to appoint _____ as temporary Chairman.

Officials Present: _____

(Current official)

Motion to appoint _____ Chairman. **Andrew Boni**

Motion to appoint _____ Vice-Chairman. **Clarence Johnson**

Motion to appoint _____ Roadmaster. **Clarence Johnson**

Motion to appoint _____ Secretary/Treasurer. **Lorie Fincik**

Motion to approve a Treasurer’s bond in the amount of **\$250,000.00** through Selective Insurance with the Auditors’ approval.

Motion to appoint Attorney **John Purcell** as the Township Solicitor for a \$2,400 annual retainer.

Motion to appoint **Opst & Associates** to conduct the audit of the Township’s 2023 financial records at a Rate of \$3,000.00 in accordance with their letter dated December 14, 2023.

Motion to approve **Jeffery McCune** as the Township CPA.

Motion to approve the Tax Millage Rate of **1.627%** which represents **.50** millage increase to be made to the **Perry Volunteer Fire Department**.

Motion to set the commission paid to **Becky Johnson**, appointed Tax Collector, at the rate of 5%.

Motion to appoint **Sherry Mancuso** as deputy tax collector as per Act 164 of 2014.

Motion to approve **Community Bank** as the depositor of Township funds.

Motion to appoint **Fayette EMS** as the ambulance provider to Perry Township residents.

Motion to approve **Sage Point Financial** as the depositor for pension assets.

Motion to approve **Steve Feaster** as the pension consultant at \$500 per year.

Motion to appoint **Southwest Regional Tax Bureau** as Earned Income Tax Collector at a rate of ½% for residents and 1% for non-residents.

Motion to appoint **Southwest Regional Tax Bureau** as Local Service Tax Collector = \$52 annually.

Motion to appoint **Southwest Regional Tax Bureau** as Delinquent Per Capita Tax Collector.

Motion to appoint **Andrew J. Boni** as the voting delegate representative for the state and county.

Motion to set the monthly meeting on the first Tuesday of every month at 7:00 PM. If this date falls on a holiday or Election Day, the meeting will be held on the following day (Wednesday) at 7:00 pm.

Motion to set the 2025 Reorganization Meeting for Monday, January 6, 2025 at 7:00 PM with the regular meeting immediately following, and the Auditors' meeting for Tuesday, January 7, 2025 at 6:00 PM.

Motion to approve the payroll schedule as biweekly (every two weeks).

Motion to approve the work schedule of 40 hours per week for full-time employees with exceptions to be made depending on weather conditions. The Roadmaster will determine the hours for part-time employees.

Motion to appoint **William Rittenhouse Insurance Agency** as the insurance broker for the Township.

Motion to appoint **McMillen Engineering** as the Township's engineering firm in accordance with their letter dated November 11, 2023.

Motion to appoint **McMillen Engineering** as the engineering firm to enforce the UCC (Uniform Construction Code) in accordance with the current rate schedule.

Motion to appoint **Stanley Glumac** as the primary Sewage Enforcement Officer.

Motion to appoint **Heath Glumac** as the deputy Sewage Enforcement Officer.

Motion to approve the 2024 rate schedule for sewage enforcement activities from **Perryopolis Joint Sewage Authority**.

Motion to appoint **Andrew Boni** as the Emergency Management Coordinator.

Motion to re-appoint **Dewayne Johnson** as the Vacancy Board member.

Motion to appoint **Clarence Johnson** as the representative to the TCC (Tax Collection Committee).

Motion to appoint **Andrew Boni** as the alternate representative to the TCC.

Motion to appoint **PMIS, LLC** as the Code Enforcement Officer at a rate of **\$560.00** per month.

Motion to approve attendance by public officials at conferences/conventions and training seminars as deemed necessary, with prior approval from the Board of Supervisors.

Motion to set the 2024 mileage reimbursement at the rate specified by the IRS.

Motion to appoint **Clarence Johnson** as the representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion to appoint **A. J. Boni** as the alternate representative of Perry Township at meetings held by the Southwest Regional Tax Bureau.

Motion to appoint **Hoffman Kennels** as Animal Control for Perry Township.

Motion to set the salary of salaried part-time employees:

Motion to set the salary and benefits of part-time hourly employee **Lorie Fincik**:

Secretary/Treasurer Lorie Fincik

Rate of pay: \$17.00 per hour for 24 hours per week. (Currently \$16.00)

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, President's Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day

Vacation: 10 days

Personal: 5 days

Medical Benefits: PSATS PPO Plan B Medical Insurance Plan

Option for unused vacation days to be carried over one year or paid at year-end.

Personal days must be used within the calendar year in which they were earned.

Lorie Fincik cont...

Bereavement Leave:

Spouse, child, parent, or stepchild (in custody) up to 3 days
Brother, sister, parent of spouse, stepchild,
daughter-in-law or son-in-law up to 1 day

Motion to set the salary of part-time on-call Winter Laborer/CDL Driver (**Position to be filled**):

Part-time On-Call Winter Laborer/CDL Driver (**Position to be filled**).

_____Rate of Pay: \$17.00 per hour with time-and-a-half for overtime.

No benefits

Motion to set the salary and benefits of full-time hourly employee **David S. Alberts**:

Road Manager/Laborer/CDL Driver David S. Alberts

Rate of Pay: \$20.00 per hour with time-and-a-half for overtime. (Currently \$19.00)

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day

Vacation: 15 days

Sick: 10 days – Doctor's excuse needed after 3 consecutive days

Personal: 5 days

Overtime: Time and half over 40 hours per week

Uniforms

Pension: \$6,000

Medical Benefits: PSATS PPO Plan B Medical Insurance Plan

Option for unused vacation days to be carried over one year only or paid at year-end.

Sick and personal days must be used within the calendar year in which they were earned.

Bereavement Leave:

Spouse, child, parent, or stepchild (in custody) up to 3 days
Brother, sister, parent of spouse, stepchild,
daughter-in-law or son-in-law up to 1 day

Motion to set the salary and benefits of full-time hourly employee **Wayne DeAngelo**:

Laborer/CDL Driver Wayne DeAngelo

Rate of Pay: \$18.50 per hour with time-and-a-half for overtime. (Currently \$17.50)

Holidays: 14 days - New Year's Day, Martin Luther King, Birthday, Presidents Day, Columbus Day, Good Friday, Primary Election Day, General Election Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Day

Vacation: 10 Days

Sick: 10 days – Doctor's excuse needed after 3 consecutive days

Personal: 5 days

Overtime: Time and a half over 40 hours per week

Uniforms:

Pension: \$6,000

Option for unused vacation days to be carried over one year or paid at year-end.
Personal days must be used within the calendar year in which they were earned.

Bereavement Leave:

Spouse, child, parent, or stepchild (in custody)	up to 3 days
Brother, sister, parent of spouse, stepchild, daughter-in-law or son-in-law	up to 1 day

Motion to submit the following recommendations to the Auditors for approval regarding Elected Supervisors as employees of the Township, according to the 2024 Budget:

Motion to appoint **Clarence Johnson** as a salaried part-time Roadmaster/CDL Driver at the rate of \$1,880.00 per month - including Vacation Days (15), Personal Days (5), Holidays off, No Pension. (was \$1,800.00 per month with no benefits)

Motion to appoint **Clarence Morris** as an On-Call Laborer/Driver at the rate of \$17.00 per hour with time-and-a-half for overtime for hours worked over 8 hours per day, or on unscheduled workdays (was \$17.00)

Employee: On-Call Laborer/Driver (Clarence Morris, Jr.)

Rate of Pay: \$17.00 per hour

Motion to appoint **A. J. Boni** as a part-time, salaried Laborer/CDL driver at the rate of \$ 600.00 per month. There will be no additional benefits, (was \$600.00 per month).

Motion to adjourn.